

Audit & Corporate Governance Committee
Follow Up on Resolutions & Recommendations made between 3rd July 2008 and 23rd January 2009

Item	Minute No	Meeting Date	SUBJECT	RESOLUTION/RECOMMENDATION	RESPONSIBLE OFFICER	CURRENT POSITION	STATUS
OPEN AND ONGOING ITEMS							
67	105	03/07/08	Review of Code of Corporate Governance	The Audit & Corporate Governance Committee receives a report formally reviewing the Code of Corporate Governance at the meeting scheduled to be held on 20 March 2009.	Alan McLaughlin	Review not due until March 2009.	Open and ongoing.
71	113 (b)	25/09/08	Learning Disability Inspection Action Plan- Progress Report	The interim Director of Adult Social Care submits a report to the next meeting clarifying the points raised by Councillor Toon in (i) to (iii) above. [Reference to '(i) to (iii) above' in Minute 113 (b) relates to points in the preamble to the Minute.]	Dr. Ian Williams (Eleanor Brazil)		Closed Linked to Item 81 below
73	115 (a)	25/09/08	First Interim Assurance Report	The Committee should send out a clear message to all Directorates that failure of management not to adhere to the Council's procurement rules and procedures will not be tolerated.	Tony Ford	The Chief Internal Auditor has liaised with the Communications Team and an appropriate message has been sent to all employees through established employee communication channels (First Press dated 6 th January 2009) about the importance of complying with the Council's agreed policies and procedures.	Closed
78	115	25/09/08	First Interim Assurance Report	A report be submitted to the next meeting regarding the current position with regard	Tony Ford	In addition the Acting Director of Resources has requested that the	Open and on going

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	(f)		Assurance Report	to the handover of assets to Wyebridge Academy.		Resources has requested that the Chief Internal Auditor carry out a review of the whole process to ensure compliance with the Department for Children, Schools and Families (DCSF) guidelines and frameworks.	
79	121	21/11/08	Data Quality – Six month update	A revised Data Quality Action Plan with updated expectations be circulated to the Committee.	Tony Geeson		Open and ongoing
80	123	21/11/08	Planning Obligations Agreement	The Planning Monitoring officer attends the May 2009 meeting of the Committee.	Peter Yates		Open and ongoing
81	126	21/11/08	Second Interim Assurance Report 2008/09	Item 71 regarding Learning Disability Inspection and Action Plan on page 92 of the report be reopened and a report be submitted to the committee	Dr. Ian Williams	Report presented to the Audit and Corporate Governance Committee on 23 rd March 2009	Closed
82	131	23/01/09	Audit and Corporate Governance Committee Progress report	The Assistant Chief Executive Legal and Democratic to bring to the attention of the Strategic Monitoring Committee the Council's proposed new duty of greater responsibility for crime and disorder in line with the Policing Green Paper.	Alan McLaughlin		Open and ongoing
83	132	23/01/09	Use of Resources	The Acting Director of Resources submit a report to the next meeting of the Committee which details the recommendations contained in the Audit Commission's report together with the progress to date and the future actions to be taken on the recommendations.	David Powell		Open and ongoing

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				Note: Reference value for money processes report.			
84	134	23/01/09	Draft Terms of Reference	That the Chairman and Vice-Chairman to meet with the Chief Internal Auditor to discuss the proposed terms of reference in line with the suggested amendments in the preamble and that the amended version be submitted to the meeting of this Committee on 20 March.	Tony Ford	Updated revised draft submitted to 20 th March 2009 meeting	Closed